



EDUCATIONAL ESSENTIALS LIMITED
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Instructions for Freemans Bay School online ordering

ALL Online School orders are delivered DIRECT TO THE SCHOOL for distribution to your child when school starts

**PLEASE DO NOT REGISTER FOR AN ACCOUNT
SHOP AS A GUEST AS BELOW**

ONE TRANSACTION PER STUDENT PLEASE IF MULTIPLE STUDENTS AT THE SCHOOL

- 1) Go to educationalessentials.co.nz website
- 2) Click on the Schools tab (towards top right of screen)
- 3) Enter in "Freemans Bay School"
- 4) Click on "Freemans Bay School"
- 5) Select your child's 2018 class teacher/year level
- 6) Products available to order will now be shown
- 7) Add the Product/Products required to your cart (to add more than 1 product simply click the back arrow to go back to product page, items already ordered will stay in shopping cart). The EEL website also works on a breadcrumb trail so you can click back to any page visited.
- 8) Click Checkout Tab (Top Right of Screen)
- 9) Click "Guest Checkout" - **DO NOT REGISTER FOR AN ACCOUNT**
- 10) Click Continue and then - Fill in all details required
- 11) Ensure you fill in e-mail address, phone number so we can contact you in case of a query
- 12) DPS Payment express will ask for your credit card details for payment
- 13) In Comments- enter the name of your **Child (Student) and Room Number (If known)**
- 14) **Credit Card payments only are accepted** on this site (If you do not wish to pay by credit card there is a downloadable form under the Promotions Page where you can pay by direct banking)
- 15) Any queries about your school pack ordered – either e-mail or call EEL but you must have your Confirmation number for EEL to be able to help you.

A confirmation of your order will be sent to you and your child's stationery will be delivered to the School for the start of the school term.

If you have any problems ordering on the website an order form is also available under the Promotions section that may be e-mailed or faxed to EEL.

This system is active all year long – any orders placed after back to school are still delivered direct to the School with your Child's name on the pack.

Term 2
2018 Stationery Lists

Whanau RAU New Entrant Pack - Teacher: Rebecca

Large Journal Bag	1
Document Wallets Slimpick	1
1U4 Exercise Book	1
Big Book Scrapbook (Now My Cartridge Book)	1
Faber Grip Coloured Pencils 12's	1
HB Minerva Pencils	2
Amos Glue Sticks 35gsm	2
Mungyo Whiteboard Marker Blue,Black & Green	3
2write Project Book	2
Yellow Kluwell Read It Book	1
Faber Highlighter Assorted Colours	1
Moki Volume Limited Headphones for Kids	1

(\$51.21 if ordered online through Educational Essentials)

Whanau RAU - Year 1 & 2 Pack - Teachers: Jo, Susan, Suz, Kathy, Maryam

1H5 Maths Book	1
Document Wallets Slimpick	2
1I5 Exercise Book	1
1U4 Exercise Book	2
A4 Story Book A4SB	1
LWB 5 Series Learn to Write Book	1
3F1 Notebook	1
Big Book Scrapbook (Now My Cartridge Book)	2
HB Minerva Pencils	3
Amos Glue Sticks 35gsm	3
Mungyo Whiteboard Marker - Bullet Set 4	1
Staedtler Luna Maxi Learners Pencils 12's	1
Faber Playsafe Large Felts 12's	1
Yellow Kluwell Read It Book	1

(\$39.56 if ordered online through Educational Essentials)

Optional (if damaged or lost from previous year)

Large Journal Bag (\$02.35)	1
Moki Volume Limited Headphones for Kids (\$19.50)	1

Whanau PUNA - Year 3 & 4 Pack - Teachers: Chander, Sally, Lisa, Shelley,

Annette, and Amandine

1I5 Exercise Book	4
1H5 Maths Book	1
3B1 Notebook	1
Comfort Grip 5 Inch Scissors	1
Steel Ruler 30cm	1
Amos Glue Sticks 35gsm	4
HB Minerva Pencils	12
Bic Pen Green	2
Metal Pencil Sharpener	1
Faber Highlighter Assorted Colours	1
Big Book Scrapbook (Now My Cartridge Book)	2
Faber Red Range Watercolour Pencils 12's Full	1
Spiral Sketch Block A3	1
Green Kluwell Read It Book	1
Mungyo Whiteboard Marker - Bullet Set 4	1
Document Wallets Slimpick	1
Ultra Fine Black Sharpie Marker	1
30's Eraser	2

(\$48.94 if ordered online through Educational Essentials)

Optional (if damaged or lost from previous year)

Large Journal Bag (\$02.35)	1
Moki Volume Limited Headphones for Kids (\$19.50)	1

Whanau WAI - Year 5 & 6 Pack - Teachers: Richard, Adele, Nardia, Larissa, Rachel

8 Inch Scissors	1
Metal Pencil Sharpener	1
Steel Ruler 30cm	1
1B8 A4 Exercise Book	4
1H5 Maths Book with Margin	2
3B1 Notebook	2
Pencils 12's Full Size	1
180 Small Protractor	1
A3 Full On Scrapbook	1
30's Eraser	2
Amos Glue Sticks 35gsm	3
HB Pacific Pencils	12
Bic Pen Blue	2
Bic Pen Green	2
Vivid Marker – Black	1
Faber Highlighter Assorted Colours (set of 4)	1
Mungyo Whiteboard Markers X2 Black / X2 Blue	4
Faber Red Range Watercolour Pencils 12's Full	1
Spiral Sketch Block A3	1

(\$48.99 if ordered online through Educational Essentials)

Optional (if damaged or lost from previous year)

Large Journal Bag (\$02.35)	1
Moki Volume Limited Headphones for Kids (\$19.50)	1

Whānau ATA - Pipi Paopao & Tau 2 Pack - Whāea Te Rauhi

Pipi Paopao

Large Journal Bag	1
Big Book Scrapbook (Now My Cartridge Book)	4
1U4 Exercise Book	1
LWB5 Series Learn to Write Book LTWEB	1
HB Minerva Pencils	10
12's Full Staedtler Colour Pencils	1
Amos Glue Sticks 35gsm	3

(\$24.33 if ordered online through Educational Essentials)

Tau 2

1H5 Maths Book	1
1I5 Exercise Book	1
1U4 Exercise Book	2
LWB5 Series Learn to Write Book LTWEB	1
HB Minerva Pencils	10
Amos Glue Sticks 35gsm	3
Mungyo Whiteboard Markers X2 Black / X2 Blue	4
A4 40 Page Clearfile	1

(\$19.24 if ordered online through Educational Essentials)

Whānau ATA - Tau 3 & 4 Pack - Whāea Alicia

LWB5 Series Learn to Write Book LTWEB	1
115 Exercise Book	4
1H5 Maths Book	2
30cm Clear Plastic Ruler	1
Large Plastic Eraser	1
Amos Glue Sticks 35gsm	2
HB Minerva Pencils	10
Bic Red Pen	1
Big Book Scrapbook (Now My Cartridge Book)	2
Large Journal Bag	1
A4 40 Page Clearfile	1

(\$22.58 if ordered online through Educational Essentials)

Whānau ATA - Tau 5 & 6 Pack - Whāea Machelle

New Design 5 Inch Scissors	1
1E8 A4 Maths Book	1
1B5 Exercise Book	4
HB Minerva Pencils	10
Amos Glue Sticks 35gsm	2
Large Plastic Eraser	2
30cm Clear Plastic Ruler	2
Bic Blue Pen	1
Bic Red Pen	2
Faber-Castell textliner Highlighters Wallet 4	1

(\$19.49 if ordered online through Educational Essentials)